



AN EQUAL OPPORTUNITY EMPLOYER  
APPLICATION VALID FOR 90 DAYS ONLY

**EMPLOYMENT APPLICATION**

All applicants will receive consideration for employment without regard to race, color, religious creed, sex, ancestry, national origin, marital status, Vietnam Era or Disabled Veteran's status, or on the basis of age or physical or mental disability to the extent prohibited by law.

-PLEASE PRINT-

**POSITION INFORMATION**

1. POSITION DESIRED	2. EXPERIENCE YRS. MO.	3. FULL TIME <input type="checkbox"/>	PART TIME <input type="checkbox"/>	4. RATE OF PAY DESIRED
2nd CHOICE	YRS. MO.	ARE YOU AVAILABLE TO WORK ANY SHIFT	YES <input type="checkbox"/> NO <input type="checkbox"/>	OFFICE USE ONLY

**PERSONAL INFORMATION**

5. LAST NAME FIRST MIDDLE	6. SOCIAL SECURITY # ( )	ALIEN REGISTRATION # ( )
MAILING ADDRESS	GAMING LICENSE	
CITY STATE ZIP	EXPIRATION DATE	
PHONE		
	Are you eligible to receive any and all permits / licenses required by law? <input type="checkbox"/> YES <input type="checkbox"/> NO	

THE FOLLOWING TWO QUESTIONS ARE VOLUNTARY (EMPLOYMENT ACT OF 1967 PROHIBITS DISCRIMINATION ON THE BASIS OF EDUCATION OR NATIONAL ORIGIN).

**EDUCATION**

Circle highest grade: 1 2 3 4 5 6 7 8 9 10 11 12

College: 1 2 3 4

Degree / License held: \_\_\_\_\_

SCHOOL	YEARS	SCHOOL NAME & LOCATION
COLLEGE		
GRADUATE (HIGH SCHOOL)		
TRADE / BUSINESS / OTHERS		

Which languages, other than English, do you speak: \_\_\_\_\_  
read: \_\_\_\_\_ write: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE - FOR OFFICE USE ONLY**

INTERVIEWED BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
REFERRED TO: \_\_\_\_\_ TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_  
REFERRED TO: \_\_\_\_\_ TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_  
SEX: \_\_\_\_\_ EEO: \_\_\_\_\_ SOURCE: \_\_\_\_\_ SKILLS & Yrs. Experience: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
INTERVIEW RATING: \_\_\_\_\_ YEARS OF EXPERIENCE (Position): \_\_\_\_\_ SYSTEM CODE: \_\_\_\_\_  
POSITION CODE: \_\_\_\_\_ ACTION TAKEN: \_\_\_\_\_ REASON (Deferred/Rejected): \_\_\_\_\_

**TO BE COMPLETED BY DEPARTMENT MANAGER:**

APPLICATION DISPOSITION: \_\_\_\_\_ DISPOSITION REASON (if rejected): \_\_\_\_\_  
COMMENTS: \_\_\_\_\_

DEPARTMENT MANAGER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



## PREVIOUS EMPLOYMENT HISTORY

List your positions of the past ten years. List most recent employer first. Use additional sheet if needed. Give reason for any gaps in employment. (Complete this section even if attaching resume).

16.	EMPLOYER (MOST RECENT)	DATES EMPLOYED FROM _____ TO _____	SALARY
	ADDRESS                      CITY                      STATE                      PHONE	POSITION HELD/DUTIES	
	SUPERVISOR		
	NAME USED (IF DIFFERENT)	REASON FOR LEAVING – PLEASE EXPLAIN	

17.	EMPLOYER	DATES EMPLOYED FROM _____ TO _____	SALARY
	ADDRESS                      CITY                      STATE                      PHONE	POSITION HELD/DUTIES	
	SUPERVISOR		
	NAME USED (IF DIFFERENT)	REASON FOR LEAVING – PLEASE EXPLAIN	

18.	EMPLOYER	DATES EMPLOYED FROM _____ TO _____	SALARY
	ADDRESS                      CITY                      STATE                      PHONE	POSITION HELD/DUTIES	
	SUPERVISOR		
	NAME USED (IF DIFFERENT)	REASON FOR LEAVING – PLEASE EXPLAIN	

19.	EMPLOYER	DATES EMPLOYED FROM _____ TO _____	SALARY
	ADDRESS                      CITY                      STATE                      PHONE	POSITION HELD/DUTIES	
	SUPERVISOR		
	NAME USED (IF DIFFERENT)	REASON FOR LEAVING – PLEASE EXPLAIN	

20.	EMPLOYER	DATES EMPLOYED FROM _____ TO _____	SALARY
	ADDRESS                      CITY                      STATE                      PHONE	POSITION HELD/DUTIES	
	SUPERVISOR		
	NAME USED (IF DIFFERENT)	REASON FOR LEAVING – PLEASE EXPLAIN	

## SKILLS

21. Typing Speed: \_\_\_\_\_/YRS. EXP. \_\_\_\_\_ Shorthand Speed: \_\_\_\_\_/YRS EXP. \_\_\_\_\_ Ten Key: \_\_\_\_\_/YRS EXP. \_\_\_\_\_

22. Computer Skills: \_\_\_\_\_ YRS. EXPERIENCE: \_\_\_\_\_

23. Gaming Skills: \_\_\_\_\_ YRS. EXPERIENCE: \_\_\_\_\_

24. Culinary Skills: \_\_\_\_\_ YRS. EXPERIENCE: \_\_\_\_\_

25. Trade Skills: \_\_\_\_\_ YRS. EXPERIENCE: \_\_\_\_\_

26. Public Law 91-508 requires that we advise you that a routine inquiry may be made during our initial or subsequent processing of your application which will provide applicable information concerning character, general reputation, personal characteristics, and mode of living. Upon written request, additional information regarding inquiry, if one is made, will be provided.

Federal law prohibits the company from hiring any person unless he/she presents documents which establish his/her identity and eligibility to work in the United States. Therefore, the Company will require that each new hire present such documents as a condition of employment.

Riviera is an equal opportunity employer and does not discriminate in hiring or employment, in accordance with the requirements of all applicable state and federal laws; on the basis of race, color, religion, creed, sex, ancestry, national origin, marital status, Vietnam Era or Disabled Veteran's status, age or physical or mental disability unrelated to job requirements. Federal law prohibits discrimination against any qualified individual with disabilities. To provide maximum safety to our guests and our employees, as a condition of employment; the Riviera may require applicants be able to pass a pre-employment physical for certain job classifications.

I understand that the Riviera is in no way obligated to provide employment and that I am in no way obligated to accept employment. I understand that my employment is terminable-at-will, that I am not being employed for any specific time, and that this application is not and is not intended to be a contract for continued employment. I understand that no employee or representative of the Company, other than its president, has the authority to enter into any agreement for employment for any specified period of time, or to make any agreement contrary to the forgoing. Further, the president of the Company may not alter the at-will nature of the employment relationship unless he does so specifically and in writing that he signs.

The use, possession, or being under the influence of illegal drugs or alcohol on the job is prohibited and will result in disciplinary action, up to and including termination of employment. Further prohibited is the use, sale, possession, distribution, dispensation, manufacture, or transfer of controlled substances on non-working time to the extent such use, in the sole opinion of the Riviera, impairs an employee's ability to perform, or affects the reputation of the Riviera. I hereby agree to submit to any lawful drug or integrity testing that may be required as a condition of employment and understand that refusal to submit to such testing during the course of my employment may result in disciplinary action, up to and including termination.

I authorize the companies, schools, or persons named to give any information they may have regarding me with reference to my prior employment and character. Anyone who may furnish any information concerning my character, habits, ability, criminal convictions, or reason for leaving any employment shall not be responsible for any loss or damage that I may suffer in consequence thereof.

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I certify that any misrepresentations made in this application will be sufficient cause for cancellation of this application and/or for my separation from the Riviera. I certify that if employed, I will abide by all Company rules and regulations. I certify that the above statements have been read by me and that the statements I have made on this application are true and correct. I authorize any physician or hospital to release any information which may be necessary to determine my ability to perform the duties of a job for which I am being considered, prior to employment or in the future during my employment with the Riviera.

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_